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ATTORNEY'S DOCKET NO.: S1022/8547

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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Peter BALLAM
Serial No.: 09/692,292
Filed: October 19, 2000
For: A METHOD OF REDUCING DELAYS

Examiner: Unassigned
Art Unit: Unassigned

Box Missing Parts
Commissioner for Patents
Washington, D.C. 20231

Sir/Madam:

Transmitted herewith for filing is/are the following document(s):

- ☒ Notice to File Missing Parts
- ☒ Declaration and Power of Attorney
- ☒ Assignment and Coversheet
- ☒ 5 Sheets of Formal Drawings
- ☒ Certified Copy of French Priority Application No. 9925658.8
- ☒ Return Post Card

If the enclosed papers are considered incomplete, the Mail Room and/or the Application Branch is respectfully requested to contact the undersigned collect at (617)720-3500, Boston, Massachusetts.

The enclosed check includes a \$710.00 filing fee, \$130.00 surcharge and \$40.00 assignment recordation fee for a total of \$880.00. If this amount is insufficient, the balance may be charged to the account of the undersigned, Deposit Account No. 23/2825. A duplicate of this sheet is enclosed.

CERTIFICATE OF MAILING UNDER 37 C.F.R. §1.8(a)

I hereby certify that this document is being placed in the United States mail with first-class postage attached, addressed to the Commissioner for Patents, Washington, D.C. 20231 on July 27, 2001.

Gail Discoll

Attorney Docket No.: S1022/8547
X09/13/01

Respectfully submitted,

PETER BALLAM

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UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
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WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/692,292	10/19/2000		S1022/8547

CONFIRMATION NO. 4293

FORMALITIES LETTER



OC000000006233886

James H Morris
Wolf Greenfield & Sacks PC
600 Atlantic Avenue
Boston, MA 02210

Date Mailed: 07/13/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$324.
 - \$54 for 3 total claims over 20.
 - \$270 for multiple dependent claim surcharge.
- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 1164.**

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01 FC:102 54.00 CH
02 FC:104 270.00 CH

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

07/31/2001 MAHME1 00000090 09692292

01 FC:101 710.00 OP
02 FC:105 130.00 OP